

# GEOMARKS LAND SURVEYORS, INC.

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# SCHEDULE FOR ENVIRONMENTAL SERVICES

Federal Supply Group	899
Class	F999
Contract Number	GS-10F-0168U
Contract Period	Tuesday, March 25, 2008 through Sunday, March 24, 2013
Business Size	Small, Disadvantaged, Woman Owned Business
Contact Administration	E. Lee Campbell
Contact E-mail	lee@geomarks.com; walt@geomarks.com

## ABOUT GEOMARKS AND WHAT WE DO

#### Established, Experienced, Capable and Motivated

Geomarks Land Surveyors, Inc. was established in Florida in January of 2000. Our company utilizes the latest in surveying technology along with highly trained personnel, in a combined effort to produce quality work in a timely and efficient manner. Our customer service oriented team has a diversity of professional experience that regularly produces ideas to better the company's performance, which directly benefits our customers.

## Construction Layout

Construction layout consists of the horizontal and vertical grade staking of all improvements to be constructed, this includes but is not limited to buildings, curbing, asphalt, utilities, and retention ponds.

#### As-built Surveys

As an integral part of construction layout, as-built surveys are required for location of the constructed improvements. Occasionally interim as-built surveys are required during different phases of the construction process. Final as-built surveys are performed after all construction has been completed.

# **Boundary Surveys**

A survey for the express purpose of locating the corners and boundary lines of a given parcel of land. This involves public record research along with measurements, and computations to establish boundary lines in conformance with Minimum Technical Standards. Easement lines may also be located and/or established with this type of survey. Boundary surveys are typically performed to obtain building permits, to resolve property disputes, and for erecting fences.

#### Topographic Surveys

A survey that establishes the configuration of the ground and the location of natural and man-made objects, delineating their relative positions and elevations. Topographic surveys are typically performed for engineering purposes, for determination of site drainage, and depths of existing utilities.

# ALTA / ACSM Land Title Surveys

A survey performed to the standards set forth by the American Land Title Association and the American Congress on Surveying and Mapping. ALTA surveys are typically required for commercial land transactions and are based on the title policy issued by a title company. The specific details of this type of survey varies dependent upon the specific lender's requirements for the transaction.

#### High Definition 3D and 4D Laser Scanning

3D Laser Scanning analyzes real-world objects, structures and environments for projects to collect data on its shape and appearance. The collected data can then be used to construct digital, three dimensional models useful for a wide variety of applications. Common applications of this technology include architectural, engineering and industrial design, reverse engineering and prototyping, computer visualization and documentation of existing conditions. The 4D incorporates time into the equation. The 3D scan of the project's beginning continuing until completion is an element that is extremely useful when analysing a project on a time and efficiency basis.

# **CUSTOMER INFORMATION**

The Service Contract Act (SCA) is applicable to this contract. This contract includes SCA applicable labor categories. The prices for the indicated SCA applicable labor categories are ceiling rates based on the U.S. Department of Labor Wage Determination identified below. Should Geomarks Land Surveyors, Inc. perform in an area with lower SCA rates, resulting in lower wages being paid, the prices offered will be discounted accordingly.

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers: **899-7** and **899-7RC** 

Geomarks Labor Categories	SCA Cross Reference	SCA Code
2-man Field Crew (consists of Survey Party Chief & Instrument Technician)		99830 99831
CAD Technician	Drafter/CAD Operator II	30062
Administration	Administrative Assistant	01020

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

Wage Determination 2005 – 2123	
State	Florida
Areas	Florida counties of Orange, Osceola and Seminole

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

Labor Category Pricing	
Professional Surveyor and Mapper	\$112.50
2-Man Crew (Survey Party Chief & Instrument Technician)	\$85.50
Project Manager	\$66.15
CAD Technician	\$58.50
Administration	\$51.75
3D and 4D HD Scanning (includes equipment & crew)	\$112.50

# **Labor Category Descriptions**

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JOB TITLE: Professional Land Surveyor & Mapper		
Responsibility	Must possess knowledge of legal aspects of land surveying in the applicable state or province the work is being performed. Familiar with surveying techniques using GPS and total stations to develop the frame work for map production or legal survey records. Must possess a Professional Land Surveyor license. Performs surveying work on a variety of office and field projects.	
Minimum Experience	Ten years experience in the practice of land surveying	
Minimum Education	Bachelor Degree or High School Diploma and eight years or responsible charge (prior to 1999)	
	JOB TITLE: Project Manager	
Responsibility	Executes and calculates the project scope of work under the direction of Professional Land Surveyor & Mapper and/or principal. Provides project oversight and management and assists with the execution of the project scope of work in compliance with budget and company's business objectives. Interacts with the project team on field work planning and coordination and prepares and/or reviews reports associated with the project. Interacts with the clients, contractors and subcontractors, often communicating results, budgets, and schedules. Frequently interacts with regulatory agencies regarding project scope of work, results and compliance.	
Minimum Experience	Five years of related work experience	
Minimum Education	Bachelor Degree or High School Diploma and four years of responsible charge	
	JOB TITLE: Survey Party Chief	
Responsibility	Assumes responsible charge for survey crew in field operations. Takes directions from office and maintains daily records of survey activities. Performs geometry and trigonometry calculations required to complete tasks.	
Minimum Experience	Two years of related work experience	
Minimum Education	High School Diploma or GED	
	JOB TITLE: Instrument Technician	
Responsibility	Works as part of the field crew, operating the survey equipment. Knowledgeable in the use of total stations, levels, and the GPS equipment. Performs minor calculations required to complete survey tasks.	
Minimum Experience	One year of related work experience	
Minimum Education	High School Diploma or GED	

JOB TITLE: CAD Technician		
Responsibility	Prepares computer aided drawings (CAD) and graphics for engineering design and technical reports with direction from project team. Also maintains skills and working knowledge of other computer programs and software to assist with creative representation of results and preparation of reports and documents. Assists with web development and the preparation and publication of reports, charts, posters, meeting presentations, company brochures and other exhibits.	
Minimum Experience	Entry Level	
Minimum Education	Associate and/or Bachelor Degree with applicable course work and professional training desirable	

JOB TITLE: Administrative Assistant	
Responsibility	Provides administrative support to management and consulting staff. Primarily responsible for preparing and formatting documents; providing professional, courteous and quality service; answering incoming phone calls, relaying fax machine messages and distributing delivery information. May track program finances.
Minimum Experience	Two years of related work experience
Minimum Education	High School Diploma or GED

2. Maximum Order: \$5,000,000.00

3. Minimum Order: \$1000.00

4. Geographic Coverage (delivery Area): *Domestic only* 

5. Point(s) of production (city, county, and state or foreign country): *Continental USA* 

6. Discount from list prices or statement of net price: Government 10%

7. Quantity discounts: None offered

8. Prompt payment terms: Net 30 days

- 9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micropurchase threshold: *will accept over \$2,500*
- 10. Foreign items (list items by country of origin): *None*
- 11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
- 11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: *Contact Geomarks Land Surveyors*

- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: *Contact Geomarks Land Surveyors*
- 11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: *Contact Geomarks Land Surveyors*
- 12. F.O.B Points(s): Destination
- 13a. Ordering Address(es): 8408 E Colonial Dr, Orlando, FL 32817
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment address(es): 8408 E Colonial Dr, Orlando, FL 32817
- 15. Warranty provision: Contractor's standard commercial warranty
- 16. Export Packing Charges (if applicable): N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micropurchase level): *Contact Geomarks Land Surveyors*
- 18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
- 19. Terms and conditions of installation (if applicable): N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): *N/A*
- 20a. Terms and conditions for any other services (if applicable): N/A
- 21. List of service and distribution points (if applicable): N/A
- 22. List of participating dealers (if applicable): N/A
- 23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location). The EIT standards can be found at: www.Section508.gov.
- 25. Data Universal Numbering System (DUNS) number: 00-8614989
- 26. Notification regarding registration in Central Contractor Registration (CCR) database: *Registered*